

Title One - Registration Required

Section 1. It shall be unlawful for any person to work as a security guard, bouncer, door-keeper, door-person, HOST or crowd controller in any retail establishment licensed to sell alcoholic beverages in the City of Providence without registering with the Bureau of Licenses.

- The title of security guard, bouncer, door-keeper, door-person, HOST or crowd controller will apply to anyone who, in the course of their employment must screen identification, evaluate level's of intoxication, evaluate disputes or arguments, prevent violent activities, prevent property damage, evacuate licensed premises, manage entry lines, manage crowds, monitor capacity or any other task normally associated with nightclub or bar security work.
- The term registration means to complete an application, pay a determined fee and complete criminal background check through the Providence Police Department.

Section 2. The Bureau of Licenses and the Providence Police License Bureau are empowered to implement this section and shall, without limiting that general authority;

- Process all registrations under this section,
- Complete the criminal background check on each applicant within 10 business days,
- Promulgate such rules and regulations as may be necessary to carry out the provisions of this section.

Section 3. The fee for registration is hereunder shall be \$50.00 dollars payable to the City of Providence.

Section 4. Every registrant shall be provided a suitable identification badge with the applicants name and photograph thereon. It shall be worn on the outside of his/her outside garment at all times while he/she is engaged in the work of a security guard, bouncer, door-keeper, door-person, HOST or crowd controller.

Section 5. Registration with the Bureau of Licenses is valid for a period of 2-years.

Section 6. It shall be unlawful for any retail establishment licensed by the Bureau of Licenses of the City of Providence to hire or to employ or permit any person to work at such licensed establishment as a security guard, bouncer, door-keeper, door-person, HOST or crowd controller unless such person is registered with the Bureau of Licenses.

Section 7. The Bureau of Licenses or the Providence Police License Bureau may issue individual summons for violations of any part of the above sections by an individual or any retail establishment licensed to serve alcoholic beverages in the City of Providence.

Section 8. The Bureau of Licenses shall hear evidence of any allegations of a violation of this section by the license holder.

Title Two - Training Required

Section 1. It shall be unlawful for any person to work as a security guard, bouncer, door-keeper, door-person, HOST or crowd controller in any retail establishment licensed to sell alcoholic beverages in the City of Providence without completing a prescribed course of instruction reviewed and approved by the Bureau of Licenses within 60 days of date of hire or from original registration date with the Bureau of Licenses.

- The title of security guard, bouncer, door-keeper, door-person, HOST or crowd controller will apply to anyone who, in the course of their employment must screen identification, evaluate level's of intoxication, evaluate disputes or arguments, prevent violent activities, prevent property damage, evacuate licensed premises, manage entry lines, manage crowds, monitor capacity or any other task normally associated with nightclub or bar security work.
- The course of instruction will consist of a minimum of 6-hours of training covering the following job specific functions;
 - Alcohol Service Regulations
 - Alcohol Service Liabilities
 - Conflict Resolution & Force
 - Fake and Altered Identification
 - Communication Skills
 - Disaster and Evacuation Issues

Section 2. The Bureau of Licenses is empowered to implement this section and shall, without limiting that general authority;

- Promulgate such rules and regulations as may be necessary to carry out the provisions of this section.

Section 3. Every training attendee shall be provided a certificate of completion at the conclusion of the training session. This certificate of completion will be serialized with a sequential number that matches the training sign in sheet the attendee signed in on. Attendees will deliver a copy of their certificate to the Bureau of Licenses within 10 days of completion of said training.

Section 4. Training session attendance is valid for a period of 2-years.

Section 5. It shall be unlawful for any retail establishment licensed by the Bureau of Licenses of the City of Providence to hire or to employ or permit any person to work at such licensed establishment as a security guard, bouncer, door-keeper, door-person, HOST or crowd controller unless such person has completed a required training session that is approved by the Bureau of Licenses within 60 days of being employed or from being registered with the Bureau of Licenses.

Section 6. The Bureau of Licenses may issue individual summons for violations of any part of the above sections by an individual or any retail establishment licensed to serve alcoholic beverages in the City of Providence.

Section 7. The Bureau of Licenses shall hear evidence of any allegations of a violation of this section by the license holder.

Title Three - Training Company Registration

Section 1. It shall be unlawful for any company or individual to provide training or education for persons who work as security guards, bouncers, door-keepers, door-persons, HOST or crowd controllers at any retail establishment licensed to sell alcoholic beverages in the City of Providence without being registered with the Bureau of Licenses.

- The term registration means to complete an application, pay a determined fee, complete a criminal background check and submit the complete training curriculum for review by the Bureau of Licenses. In some cases, the Bureau of Licenses may waive the criminal background check for the company or the individual.

Section 2. The Bureau of Licenses is empowered to implement this section and shall, without limiting that general authority;

- Process all registrations under this section,
- Complete the criminal background check on each applicant within 10 business days if said background check is not waived,
- Review all training curriculum submitted for completeness within 30 days,
- Promulgate such rules and regulations as may be necessary to carry out the provisions of this section.

Section 3. The fee for a company or individual registration is hereunder shall be \$100.00 dollars payable to the City of Providence.

Section 4. Every registrant shall be provided a suitable identification badge with the applicants name and photograph thereon. It shall be kept on the registered trainer and available for review during any active training session by the Bureau of Licenses.

Section 5. Company or individual training registration with the Bureau of Licenses is valid for a period of 2-years.

Section 6. The Bureau of Licenses may issue individual summons for violations of any part of the above sections by a company, an individual or any retail establishment licensed to serve alcoholic beverages in the City of Providence.

Section 7. The Bureau of Licenses shall hear evidence of any allegations of a violation of this section by the license holder.

Worker Registration – Rules and Regulations

- Registration shall be obtained at the Office of the Bureau of Licenses.
- Registration shall cost fifty (\$50.00) dollars.
- Registration shall not be complete until the registrant has completed their application, paid the necessary fee, obtained a criminal background check from the Providence Police Department and have received their photo identification from the Office of the Bureau of Licenses.
- Registration shall be valid for two (2) years.
- Registration is not transferable.
- Registration shall not be required for a state licensed uniformed security guard working as such.
- Registration shall be required for any state licensed uniformed security guard if that guard is working as a security guard, bouncer, door-keeper, door-person, HOST or crowd controller at any retail establishment licensed to sell alcoholic beverages in the City of Providence.
- Any establishment licensed to sell alcoholic beverages that employs a security guard, bouncer, door-keeper, door-person, HOST or crowd controller shall ensure that the registration identification is worn on the outermost garment and in plain view to any person.
- Any establishment licensed to sell alcoholic beverages that employs a security guard, bouncer, door-keeper, door-person, HOST or crowd controller without proper registration or without displaying their registration identification under the ordinances of the City of Providence may face fines, suspension or revocation of its liquor license or any combination of such penalties.
- It shall be the duty of every registrant to inform the Office of the Bureau of Licenses of any change of name(s), address or telephone number within ten (10) days of such change. Failure to notify the Office of the Bureau of Licenses shall invalidate the registration.
- It shall be the duty of every registrant to inform the Office of the Bureau of Licenses of any misdemeanor or felony arrest within ten (10) days of such arrest. Minor traffic offenses are excluded. Failure to notify the Office of the Bureau of Licenses shall invalidate the registration.

Training Required – Rules and Regulations

- All employees working as a security guard, bouncer, door-keeper, door-person, HOST or crowd controller at any retail establishment licensed to sell alcoholic beverages in the City of Providence shall receive a minimum of 6-hours of job specific training within sixty (60) days of being hired or registering with the Bureau of Licenses. Job specific training is outlined as;
 - Alcohol Service Regulations
 - Alcohol Service Liabilities
 - Conflict Resolution & Force
 - Fake and Altered Identification
 - Communication Skills
 - Disaster and Evacuation Issues
- Training shall be provided by a training company or individual that has been approved by the Providence Police Department.
- Training shall not be considered complete until the attendee has registered for the training session, has completed the entire training session and received their training certificate.
- A training session is valid for two (2) years.
- Training shall not be required for a state licensed uniformed security guard working as such.
- Training shall be required for any state licensed uniformed security guard if that guard is working as a security guard, bouncer, door-keeper, door-person, HOST or crowd controller at any retail establishment licensed to sell alcoholic beverages in the City of Providence.
- Every employee working at an establishment licensed to sell alcoholic beverages shall supply a copy of their training certificate of completion at the completion of the training session.
- Every employee working at an establishment licensed to sell alcoholic beverages shall deliver or send via certified mail, a copy of their training certificate to the Office of the Bureau of Licenses within ten (10) days of the completion of their training program.
- Any establishment licensed to sell alcoholic beverages that employs any security guard, bouncer, door-keeper, door-person, HOST or crowd controller for over sixty (60) days without the completion of an approved training session under the ordinances of the City of Providence may face fines, suspension or revocation of its liquor license or any combination of such penalties.

Training Company Registration – Rules and Regulations

- Registration shall be obtained at the Office of the Bureau of Licenses.
- Registration shall cost one hundred (\$100.00) dollars.
- Registration shall not be complete until the registrant has completed their application, paid the necessary fee, obtained a criminal background check from the Providence Police Department, submitted their entire training curriculum for review and have received their photo identification from the Office of the Bureau of Licenses. The criminal background check may be waived at the discretion of the Bureau of Licenses.
- Registration for a training company can include two (2) trainers per application.
- Registration shall be valid for two (2) years.
- Registration is not transferable.
- Every company registered shall ensure that the registration identification card issued to the trainers will be on their person during training sessions.
- It shall be the duty of every registrant to inform the Bureau of Licenses of any change of name(s), address or telephone number within ten (10) days of such change. Failure to notify the Office of the Bureau of Licenses shall invalidate the registration.
- It shall be the duty of every registrant to inform the Bureau of Licenses of any misdemeanor or felony arrest within ten (10) days of such arrest. Minor traffic offenses are excluded. Failure to notify the Bureau of Licenses shall invalidate the registration.